

TIPTON

PUBLIC LIBRARY

Check it out!

Board of Trustees

March 20, 2017
5:30 p.m.
Tipton Public Library

Agenda

1. Call to order
2. Approval of Agenda
3. Approval of last meeting's minutes
4. Open Forum
- a.
5. Director's Report
 - a. Programming update
 - b. Updated and reorganized Library Policies and Tipton Public Library Employee Handbook
 - c. Water on basement floor update
 - d. Final numbers on FY 18/19
 - e. Door count numbers
6. Education
 - a. Developing and adopting policies
7. Financial Reports
8. Finance Committee
9. Personnel Committee
10. Maintenance Committee
11. Friends of the Tipton Public Library
 - a. Report from March 6th meeting
12. Old Business
 - a. Cedar County Library Association Meeting-West Branch March 20th at 7:00 p.m.
 - b. Total Maintenance Inc. Combustion Air Quote
13. New Business
 - a. Personnel part of policy manual
14. Miscellaneous
 - a. Set date/time for next meeting
15. Adjournment

Open Forum is scheduled for public communication to the board. At that time, interested people may present comments, suggestions or concerns, even if they are not listed on the agenda. However, an item usually must be included on the agenda before the board can officially act upon it. The board will listen, but will not respond during the meeting to those who speak during the open forum. Anyone wishing to speak to the Library Board during open forum should contact library director, not later than 24 hours prior to the meeting. Citizens with questions about the operation of the library are encouraged to first contact the library director.

Phone: 563-886-6266 Fax: 563-886-6257
206 Cedar Street, Tipton IA 52772
www.tipton.lib.ia.us email: staff@tipton.lib.ia.us