

**Tipton Library Board**  
**February 14, 2012**

Members in attendance: Jamie Meyer, Penny Webb, Nancy Hipple, Jane Moen, Ryan Stonebraker, Andy Owen, Katie Ryan, Dale Jedlicka, Denise Smith, and Jess Goodenow

Jamie called the meeting to order at 5:26pm.

Jane moved to approve the agenda. Jess seconded. Motion carried.

Penny made a motion to approve last meeting's minutes. Jess seconded. Motion carried.

**Librarian's Report**

- Denise drafted a letter for the editor to put in the next Conservative. She presented it to the council. The letter covers the library's mission statement and available programming.
- The Director's Report showed circulation, usage, and wifi services are all up from last year. Overdrive, software for eReaders, is also being used more.
- Denise taught two Facebook classes with a combined attendance of 7 people. Judy will continue to teach classes on different Microsoft programs.
- The Library will be closed February 20<sup>th</sup> to observe President's Day.
- Inventory has been postponed due to several staff illnesses.
- All 10 Library computers have the Workforce Development software loaded onto them. A handful of patrons have used it.

**Financial Reports**

Dale moved to approve the financial reports. Jess seconded. Motion carried.

**Committee Reports**

**Finance**—none

**Personnel**—none

**Public Relations**—none

**Friends of the Tipton Public Library**—use of the donated chairs from the Friends were discussed. The board came to the decision that if the chairs say Tipton Public Library on them, then all patrons are eligible to use the chairs. If the Friends would not like all patrons to use them, then they must store the chairs in their store room.

**Maintenance**

- Steve Nash will be removing a tree from the library grounds.
- After 4 bids were considered, Jess moved to approve the bid from Red Bird Construction for the remodeling of the north office. Andy seconded. Motion carried.

**Old Business**

- The staff discussed the meeting room policy. With the addition of adding “holidays” to the reservation area, Nancy moved to approve the meeting room policy and waive 2 more readings. Dale seconded. Motion carried.

#### **New Business**

- Dale moved to approve the Fines, Lost Materials, and Damaged Materials Policies. Penny seconded. Motion carried.

#### **Miscellaneous—none**

Ryan moved to adjourn. Jane seconded. Meeting adjourned at 6:00 pm.  
Next meeting will be held Tuesday, March 13<sup>th</sup> at 5:30pm.